

## Procedures and Methods for Attending the Annual General Meeting of Shareholders No. 1/2568 and Voting via Electronic Media (E-AGM) Using the IR PLUS AGM System

Before registering for the Annual General Meeting of Shareholders 2025 via electronic media (E-AGM) using the IR PLUS AGM Mobile Application or Web Application, shareholders can refer to the **installation/user manual** for IR PLUS Mobile Application and Web Application, as well as watch the **demonstration video** on registration and meeting participation.



### Attending the Meeting and Voting via Electronic Media

Shareholders can participate in the IR PLUS AGM system through:

1. IR PLUS AGM Application on a smartphone or tablet (please download the application using the QR code below), or
2. Website: <https://webagm.irplus.in.th>

The **registration and identity verification (KYC)** process is detailed in the attached document. If you have registered for the E-AGM or appointed a proxy and received a confirmation from the system, you will be able to **cast votes** for each agenda item via the **Mobile Application** or **Web Application** at: <https://webagm.irplus.in.th>

## Documents Required for Registration and Identity Verification

### Individual Shareholders

1. For shareholders attending the E-AGM in person:
  - Meeting Invitation (with a barcode strip)
  - A valid government-issued identification document, such as:
    - National ID card
    - Government official ID
    - Driver's license
    - Passport
  - The document must be **certified as a true copy** by the shareholder.
2. For shareholders appointing a proxy to attend the E-AGM:
  - Meeting Invitation (with a barcode strip)
  - Proxy Form (as provided with the meeting invitation), duly completed and signed by both the shareholder (grantor) and the proxy (grantee).
  - A valid government-issued identification document of the shareholder, such as:
    - National ID card
    - Government official ID
    - Driver's license
    - Passport
  - The document must be **certified as a true copy** by the shareholder.
  - A valid government-issued identification document of the proxy, such as:
    - National ID card
    - Government official ID
    - Driver's license
    - Passport
  - The document must be **certified as a true copy** by the proxy.

## Corporate Shareholders

1. For corporate shareholders whose authorized director(s) will attend the E-AGM in person:
  - Meeting Invitation (with a barcode strip)
  - A copy of the corporate registration certificate, certified as a true copy by the authorized director.
  - The certificate must state that the attending director has the authority to act on behalf of the corporate shareholder.
  - A valid government-issued identification document of the attending director, such as:
    - National ID card
    - Government official ID
    - Driver's license
    - Passport
  - The document must be certified as a true copy by the director.
2. For corporate shareholders appointing a proxy to attend the E-AGM:
  - Meeting Invitation (with a barcode strip)
  - Proxy Form (as provided with the meeting invitation), duly completed and signed by both the authorized director (grantor) and the proxy (grantee).
  - A copy of the corporate registration certificate, certified as a true copy by the authorized director.
  - The certificate must state that the signing director has the authority to act on behalf of the corporate shareholder.
  - A valid government-issued identification document of the proxy, such as:
    - National ID card
    - Government official ID
    - Driver's license
    - Passport
  - The document must be certified as a true copy by the proxy.

## Participation and Voting via Electronic Media

### 1. Right to Attend and Vote:

- The right to attend and vote in the E-AGM is **exclusive to shareholders and proxies attending in person.**
- The **username and PIN code** cannot be used to log in to the IR PLUS AGM system simultaneously on multiple devices.

### 2. Proxies Representing Multiple Shareholders:

- A proxy representing **multiple shareholders** can add additional **grantors** by selecting the "**Add Grantor**" button in the application and attending the meeting on a **single device.**

### 3. Voting Process:

- Shareholders and proxies can cast votes **in advance** for all agenda items or vote on each agenda item during the meeting.
- The system will **automatically compile and display the voting results** for each agenda item upon closure of voting.

### 4. Vote Calculation:

- The system will subtract "**Disagree**" and "**Abstain**" votes from the total votes of attending shareholders or eligible voters.
- The remaining votes will be considered as "**Agree**" votes.

### 5. System Logout and Re-Login:

- If a shareholder or proxy **logs out** before a voting agenda closes, their vote for that agenda will **not be counted** and they will **not be included in the quorum** for that agenda.
- However, they are **not restricted from rejoining the meeting** and casting votes on subsequent agenda items.

## Raising Questions and Providing Comments During the Meeting

- The meeting will be conducted **exclusively via live electronic media.**
- To ensure a smooth meeting process, shareholders and proxies can:
  1. **Submit questions or comments** through the "**Question Mark**" menu in the system.
  2. The system will arrange and display questions **chronologically** based on submission time.
  3. If a shareholder wishes to **speak via microphone**, they must **submit a request through the system.**

**Note:** The company reserves the right to consider only questions and comments **relevant to the meeting agenda.**



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Tel. 0-2657-6222 Fax: 0-2657-6244, 0-2657-6245

Attachment 7

## Contact Information

If you have received confirmation of your registration or proxy appointment, you can **cast your votes** for each agenda item via the IR PLUS AGM Application or Website:

<https://webagm.irplus.in.th>

For inquiries regarding **registration and identity verification**, please contact:



IR Plus AGM Call Center: +66 (0)2-022-6200



Line ID: @irplusagm



## Steps for Shareholders / Proxy Holders to Verify Identity (KYC) through the **IR PLUS AGM** System

### For Shareholders Attending the Meeting in Person

1. Prepare the invitation letter issued by TSD, ID card, or passport.
2. Select the company you wish to attend the meeting with or search for the Stock Symbol.

Scan the QR code issued by TSD to log in to the system or log in using your ID card number or passport number to proceed with identity verification (KYC).



Enter your phone number and email to verify your identity via the ThaiID app.



Fill in personal information and upload a photo to complete identity verification (KYC) and registration.

Set a 6-digit Pincode to access the IR PLUS AGM system.

### Assigning Proxy to the "Independent Director"

Select the menu: "Proxy"

Prepare documents: A copy of the ID card and the proxy form. Select the name of the Independent Director to assign as the proxy.

Upload the ID card copy and proxy form. Ensure all documents are complete, then click "Confirm"  
**\*\*Submit in advance, at least 1 day before the meeting.**

On the meeting day, shareholders/proxy holders log in to the **IR PLUS AGM** system and enter the 6-digit Pincode to register for the meeting.



Download the  
Application IR PLUS AGM  
iOS system ver. 15 or higher



Download the  
Application IR PLUS AGM  
Android system ver. 9 or higher



User Manual  
IR PLUS AGM system  
TH and ENG



Meeting on Web App  
**"webagm.irplus.in.th"**

Contact Us  
Add us  
on Line



@irplusagm

Scan QR Code

Call Center : 02-022-6200 Ext. 2  
e-mail : irplus.agm@irplus.in.th



## Steps for Shareholders / Proxy Holders to Verify Identity (KYC) through the **IR PLUS AGM** System

### Assigning Proxy to the "Independent Director"



Select the menu "Proxy-Direct"



The "Shareholder" logs in with their ID to authorize the "Independent Director"



Prepare documents: A copy of your ID card and the completed proxy form.



Select "Independent Director"  
Choose the name of the Independent Director to assign as your proxy.



Upload documents Upload the ID card copy and completed proxy form. Ensure all documents are complete, then click "Confirm" and proceed with the process.



Set a 6-digit Pincode  
to access the IR PLUS AGM system.

### Proxy Holder Attending the Meeting



Select the menu "Proxy-Direct"



"Proxy Holder" logs in with their ID card number to complete the identity verification (KYC) process for meeting attendance.



Prepare documents: A copy of the ID card for both the "Shareholder" and the "Proxy Holder" along with the completed proxy form. If applicable, include company representative details.



Select "Other Names"  
Enter the information for the "Proxy Holder"



Upload documents: Upload the ID card copies for both the "Shareholder" and the "Proxy Holder," along with the completed proxy form. Ensure all documents are complete, then click "Confirm" to proceed with the



Set a 6-digit Pincode  
to access the IR PLUS AGM system.

On the meeting day, shareholders/proxy holders log in to the **IR PLUS AGM** system and enter the 6-digit Pincode to register for the meeting.



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User Manual  
IR PLUS AGM system  
TH and ENG



Meeting on Web App  
**"webagm.irplus.in.th"**

Contact Us  
Add us  
on Line



@irplusagm

Scan QR Code

Call Center : 02-022-6200 Ext. 2  
e-mail : irplus.agm@irplus.in.th